

## **Report to the Portfolio Holder Advisory Group – Leisure Management**



**Epping Forest  
District Council**

**Report reference:** **LMC-001-2016/17**  
**Date of meeting:** **25 July 2016**

**Portfolio:** Leisure & Community Services

**Subject:** Evaluation of ISDS Submissions and Recommendation of Final Stage Tenderers.

**Responsible Officer:** Derek Macnab (01992 564050).

**Democratic Services:** Gary Woodhall (01992 564470).

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### **Recommendations/Decisions Required:**

- (1) That Members of the Portfolio Holder Advisory Group consider the submissions received at ISDS by bidders for the Council's Leisure Management Contract and the results of the formal evaluation by the Officer Working Group; and**
- (2) That, based on the outcome of the results of the evaluation, the Portfolio Holder Advisory Group agree the three contractors to be invited to proceed to the final stage of the procurement process.**

### **Report:**

1. At the meeting of the 14 January 2016, Members of the Portfolio Advisory Group, considered a report by the Council's Consultant, Robin Thompson, from RTP, regarding the outcome of the Pre-Qualification Questionnaires (PQQ's) received in response to the OEJU advert, placed in November 2015.
2. The PQQ's had been assessed on a pass or fail test with regard to Economic Standing, Technical and Professional Ability, Insurance, Equalities Requirements, Environmental Management, Health and Safety and any other Grounds for Exclusion, such as bankruptcy, price, collusion etc.
3. Five PQQ submissions were received by the closing date from 5 bidders, namely:
  - Fusion Leisure;
  - GLL;
  - Parkwood Leisure;
  - Places for People Leisure; and
  - SLM (Everyone Active).
4. All five of the submissions passed the pass/fail test and on this basis Members agreed that all five progress to the ISDS Stage.
5. In the event, Fusion Leisure declined the invitation, citing their level of commitment to other opportunities. However, the remaining four companies entered into the ISDS dialogue stage and have submitted bids.

6. The evaluation criteria for the contract have previously been agreed by both the Portfolio Advisory Group and Cabinet. Robin Thompson from RTP will present the submissions and the results of the officer evaluation to the Advisory Group. Based on Members' consideration, three bidders will be selected to proceed to the final stage.